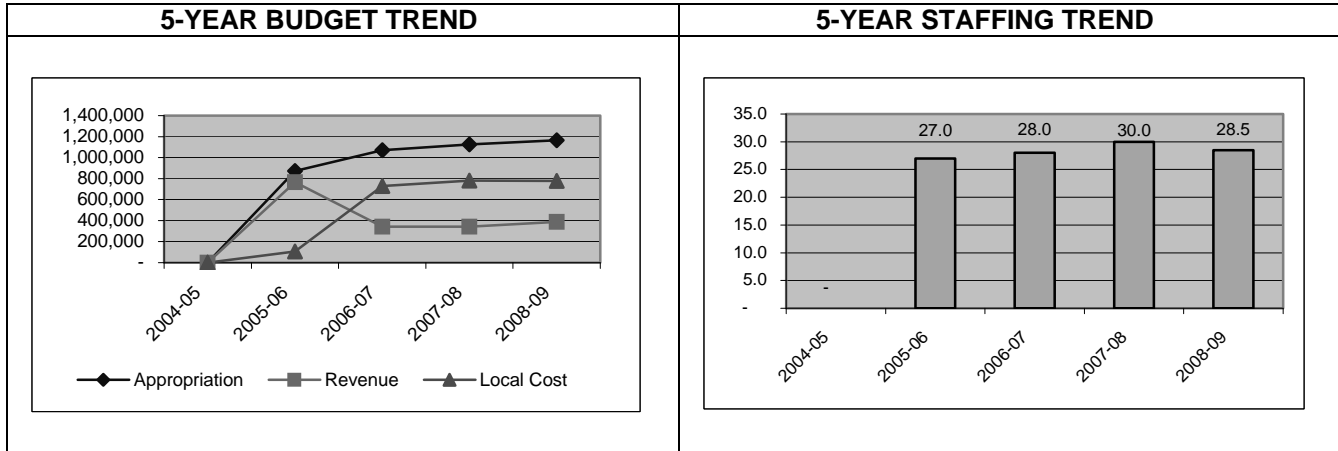


## Public Guardian-Conservator

### DESCRIPTION OF MAJOR SERVICES

By court appointment, the Public Guardian-Conservator acts as conservator of any individuals found to be gravely disabled or to lack capacity to manage their finances and provide for their own care. A conservator has the responsibility for the conservatee's care, custody and control. The conservator determines where the conservatee lives and ensures his/her daily needs are met. Conservatees must be placed in the least restrictive placement, which may include, but is not limited to the following: medical, psychiatric, nursing, or other licensed facility or state hospital, county hospital, or United States government hospital.

### BUDGET HISTORY



During 2004-05, Public Guardian-Conservator operations were transferred to Aging and Adult Services from the Public Administrator/Public Guardian/Conservator/Coroner. Appropriation and revenue were previously included as part of the Public Administrator/Public Guardian/Conservator/Coroner budget.

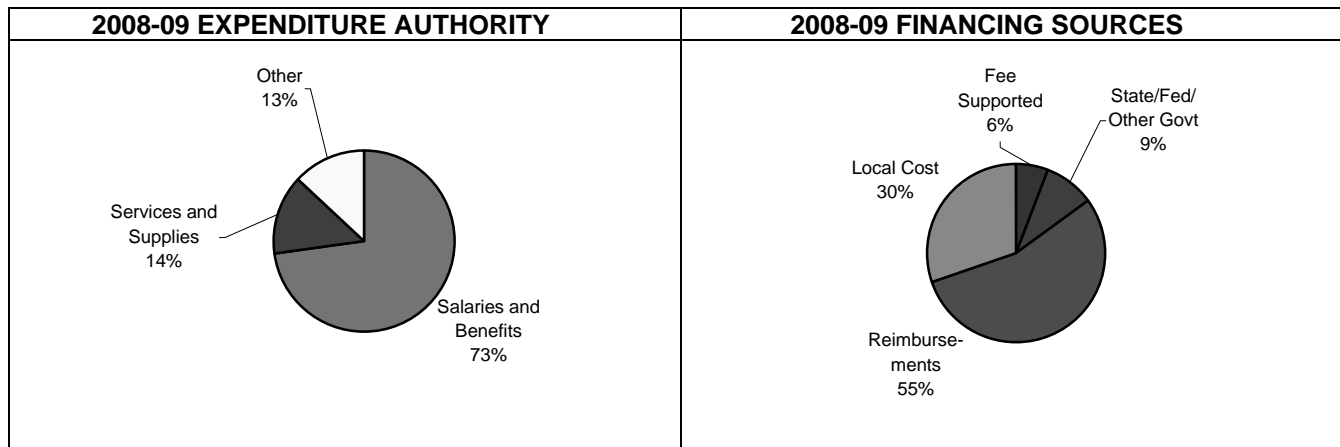
### PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	107,841	549,681	784,705	1,124,837	881,683
Departmental Revenue	401,102	402,854	56,402	343,018	686,226
Local Cost	(293,261)	146,827	728,303	781,819	195,457
Budgeted Staffing				30.0	

Actual appropriation for 2007-08 is less than modified budget due primarily to vacant positions. Actual departmental revenue for 2007-08 is greater than modified budget due to higher than anticipated Medical Administrative Activities revenue. This additional revenue combined with salary savings from vacant positions resulted in local cost savings.



## ANALYSIS OF FINAL BUDGET



GROUP: Human Services  
DEPARTMENT: Public Guardian - Conservator  
FUND: General

BUDGET UNIT: AAA PGD  
FUNCTION: Public Protection  
ACTIVITY: Other Protection

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
<b>Appropriation</b>							
Salaries and Benefits	574,160	1,474,938	1,523,898	1,555,198	1,989,984	1,878,151	(111,833)
Services and Supplies	110,210	292,836	407,141	256,264	257,750	314,742	56,992
Central Computer	12,943	21,275	23,246	25,340	25,340	24,469	(871)
Travel	-	-	-	-	-	27,000	27,000
Land and Improvements	-	-	9,148	(236)	-	-	-
Equipment	-	-	43,195	10,150	15,000	35,000	20,000
Transfers	36,078	176,969	164,941	233,001	254,271	302,642	48,371
Total Exp Authority	733,391	1,966,018	2,171,569	2,079,717	2,542,345	2,582,004	39,659
Reimbursements	(663,658)	(1,378,229)	(1,386,864)	(1,198,034)	(1,417,508)	(1,415,827)	1,681
Total Appropriation	69,733	587,789	784,705	881,683	1,124,837	1,166,177	41,340
Operating Transfers Out	38,108	(38,108)	-	-	-	-	-
Total Requirements	107,841	549,681	784,705	881,683	1,124,837	1,166,177	41,340
<b>Departmental Revenue</b>							
State, Fed or Gov't Aid	357,765	260,326	(81,284)	520,464	220,000	232,917	12,917
Current Services	43,322	141,150	134,460	159,982	123,018	152,000	28,982
Other Revenue	15	1,378	3,226	5,780	-	2,875	2,875
Total Revenue	401,102	402,854	56,402	686,226	343,018	387,792	44,774
Local Cost	(293,261)	146,827	728,303	195,457	781,819	778,385	(3,434)
Budgeted Staffing					30.0	28.5	(1.5)

Salaries and benefits of \$1,878,151 fund 28.5 budgeted positions and are decreased by \$111,833 due primarily to the reduction of workers' compensation charges and deletion of 1.0 Chief Public Guardian originally budgeted. The department also originally budgeted for a reclassification of a 0.8 Staff Analyst II to 0.8 Administrative Supervisor I due to reassignment of duties to a higher level of responsibility and additional employees to supervise. At the 2008-09 Budget Hearing the Board of Supervisors directed the removal of new positions and reclassifications included in departmental budgets receiving general fund financing for 2008-09. Based on this action, appropriation reflects the reduction of \$101,083 and 1.0 in budgeted staffing. Associated reimbursements and revenues were also decreased by \$101,083.

Services and supplies of \$314,742 includes the cost of case management software maintenance charges, purchase of storage containers for conservatee personal belongings, computer hardware and software costs, property insurance costs for conservatee's real property, and vehicle services charges. The increase of \$56,992 is due to the purchase of computer hardware of \$14,000 and \$42,992 in other operational costs that includes mail services, printing services, and professional services.



Travel is a new appropriation unit for 2008-09. The amount budgeted of \$27,000 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Equipment of \$35,000 is for the purchase of a new truck for transporting conservatee belongings to the warehouse for storage.

Transfers of \$302,642 represent charges for lease space and administrative and technical support provided by Human Services Administration and Department of Aging & Adult Services (DAAS). The increase of \$48,371 is due primarily to the reallocation of facility lease costs to Public Guardian that was previously paid by DAAS.

Reimbursements of \$1,415,827 primarily represent payments from Department of Behavioral Health Realignment Funds for 47% of costs incurred for Public Guardian operations.

Federal aid revenue of \$232,917 includes claims for Medi-Cal Administrative Activities. The increase of \$12,917 is based on additional funding anticipated for reimbursement claims.

Current services revenue of \$152,000 includes Conservatee Estate Fees. The increase of \$28,982 is based on projected increases in clients' estate values.

PERFORMANCE MEASURES				
Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Actual	2008-09 Projected
Percentage of probate investigations completed within 60 days of referral.	50%	75%	52%	80%

